



West End College London

Foundation Court
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www.w-e-c-l.co.uk

Application Form [Overseas Agent]

Primary Phone No. [Incl. Country and Area code]: _____

Secondary Phone No. [Incl. Country and Area code]: _____

Facsimile No. [Incl. Country and Area code]: _____

Primary Email Address: _____

Secondary Email Address: _____

Company or Business Home Page/Website: _____

Primary Contact Person [Incl. Mr, Ms, Dr., etc]: _____

Direct Phone Number [Incl. Country and Area code]: _____

Contact Person's Email Address: _____

Name of Marketing Director/Principal: _____

Direct Phone No. [Incl. Country and Area code]: _____

Direct Mobile Phone No. [Incl. Country and Area code]: _____

Direct Email: _____ Name of Educational Adviser: _____

Direct Phone No. [Incl. Country and Area code]: _____

Direct Mobile Phone No. [Incl. Country and Area code]: _____

Direct Email: _____

Does your company/business have more than one office/branch? Please supply contact details for all other offices.

(If you require more space, please copy this page as necessary and attach to your application)

Registered address of your Company or Business: _____

City: _____ Country: _____ Post Code: _____

Correspondence address [if different to above]: _____

City: _____ Country: _____ Post Code: _____

Primary Phone No. [Incl. Country and Area code]: _____

Secondary Phone No. [Incl. Country and Area code]: _____

Facsimile No. [Incl. Country and Area code]: _____

Primary Email Address: _____ Secondary Email Address: _____

Company or Business Home Page/Website: _____

Primary Contact Person [Incl. Mr, Ms, Dr., etc]: _____

Direct Phone Number [Incl. Country and Area code]: _____

Contact Person's Email Address: _____

Application Checklist:

I provide the following information in support of this application:

- Names and contact details of referees, including at least one [1] UK Tier 4 Institution
- A list of institutions currently represented by my organisation
- A list of student numbers my organisation currently recruits each year for UK Institutions
- An explanation of my understanding of an agent's responsibilities to West End College London
- An explanation of my understanding of an agent's responsibilities to the students
- A detailed organisational profile including assets owned and all business names used
- Curricula vitae of staff detailing educational and professional backgrounds
- Copies of registration papers/licenses in your country of operation

Undertaking:

I affirm that I will be willing to have my staff interviewed by West End College London if necessary as part of the process of assessing my organisation's suitability to become an agent for the West End College London.

Signature of Authorised Official:

Date of Application:

Stamp of Organisation or Company: