

ACCA registration number: _____

You may register with ACCA after joining WECL. The deadlines are: 31st Dec (June Exam) & 15th Aug (December Exam).

VISA holder* Yes No

Copy of visa attached* Yes No

Require visa application* Yes No

Visa Extension* Yes No

IMPORTANT:

1. It is your responsibility to complete the ACCA registration requirements and enter the ACCA examinations.
2. A copy* of your passport showing photograph and signature must be attached to this form.

*compulsory document required by the Home Office

Enrolment Documents

• We strongly recommend you to pay the full fees for at least one whole year (6 subjects) to satisfy the British High Commission.

• Enrolment documents to be:

- Collected in person
- Sent by email

• **Once letters have been issued confirming full time status, no refunds or course transfers are permissible other than in the instance of VISA refusal. Please see below for full Terms and Conditions.**

Terms and Conditions

1. Students on a Student Visa must book and attend a minimum of three academic subjects, each term, to meet the requirements of their VISA.
2. To book a place on a course, either the full fee or a minimum deposit of 50% of the total course cost is required. Deposits are not refundable.
3. Once letters have been issued confirming full time status, no refunds or course transfers are permissible other than in the instance of VISA refusal.
4. If a student's VISA application has been refused, then the fees paid will be refunded less an administration charge of £150 (plus any courier and transfer charges) on production of the following documents: (1) Copy of the VISA refusal letter (APP200) (2) Copy of the student's passport showing both a photograph and signature; and (3) where the payee was not the student, an original authority letter from the student authorising the repayment to the payee. Applications for refunds under this section must be made in writing at least 15 days before the commencement date of the course (published date).
5. If a visa application is refused on the grounds that the student is unable to provide necessary documents, adequate financial support or other reasons for which the student is accountable, the college accepts no responsibility to refund. The student is held responsible if the visa application has been made late and their WECL enrolment has already processed.
6. A charge of £50 will be made to students for all dishonoured payments. The College reserves the right to report offenders to the ACCA.
7. The College reserves the right to dismiss any student at any time for non-payment of fees. No fees will be refunded for any student dismissed under this section.
8. The College reserves the right to inform the appropriate authorities, including the British Home Office, where a student has been removed from College under section 6 above.
9. Fees are published separately for each semester and are payable by all students studying at the time unless they have paid full fees prior to the publication of the new fees. Paying a deposit does not prevent any fee increase being applied.
10. All fees exclude amounts payable to the professional body for student registration, exemptions and examination entries.
11. Availability of the online resources cannot be guaranteed due to reasons beyond the College's control, including technical faults and limitations.
12. WECL may offer the ACCA tuition in collaboration with AC College and therefore reserves the right at its discretion to do in regard to any part(s) of the ACCA course.

Office check

Student advisor's signature

We offer 3 and 5 Month courses on full-time basis

The 3 month courses is more demanding and 5 month courses is split into 2 terms. Both of these options are followed by a revision course. We also offer 3 month resit course for those who marginally failed a paper at the previous exam sitting.

Start Date & Course Fees	5 Month Course For Jun 2011 Exams Starts Jan 17	3 Month Course For Jun 2011 Exams Starts Feb 14	3 Month RESIT Course For Jun 2011 Exams Starts Feb 14	5 Month Course For Dec 2011 Exams Starts July 11	3 Month Course For Dec 2011 Exams Starts Aug 15	3 Month RESIT Course For Dec 2011 Exams Starts Aug 15
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Subjects (tick as appropriate)

	KNOWLEDGE					
F1 Accountant in Business	<input type="checkbox"/> £420 per paper	<input type="checkbox"/> £420 per paper	<input type="checkbox"/> £320 per paper	<input type="checkbox"/> £420 per paper	<input type="checkbox"/> £420 per paper	<input type="checkbox"/> £320 per paper
F2 Management Accounting	<input type="checkbox"/> £420 per paper	<input type="checkbox"/> £420 per paper	<input type="checkbox"/> £320 per paper	<input type="checkbox"/> £420 per paper	<input type="checkbox"/> £420 per paper	<input type="checkbox"/> £320 per paper
F3 Financial Accounting (International)	<input type="checkbox"/> £420 per paper	<input type="checkbox"/> £420 per paper	<input type="checkbox"/> £320 per paper	<input type="checkbox"/> £420 per paper	<input type="checkbox"/> £420 per paper	<input type="checkbox"/> £320 per paper

Subjects (tick as appropriate)

	SKILLS					
F4 Corporate and Business Law (UK)	<input type="checkbox"/> £420 per paper	<input type="checkbox"/> £420 per paper	<input type="checkbox"/> £320 per paper	<input type="checkbox"/> £420 per paper	<input type="checkbox"/> £420 per paper	<input type="checkbox"/> £320 per paper
F5 Performance Management	<input type="checkbox"/> £420 per paper	<input type="checkbox"/> £420 per paper	<input type="checkbox"/> £320 per paper	<input type="checkbox"/> £420 per paper	<input type="checkbox"/> £420 per paper	<input type="checkbox"/> £320 per paper
F6 Taxation	<input type="checkbox"/> £420 per paper	<input type="checkbox"/> £420 per paper	<input type="checkbox"/> £320 per paper	<input type="checkbox"/> £420 per paper	<input type="checkbox"/> £420 per paper	<input type="checkbox"/> £320 per paper
F7 Financial Reporting (International)	<input type="checkbox"/> £420 per paper	<input type="checkbox"/> £420 per paper	<input type="checkbox"/> £320 per paper	<input type="checkbox"/> £420 per paper	<input type="checkbox"/> £420 per paper	<input type="checkbox"/> £320 per paper
F8 Audit & Assurance (International)	<input type="checkbox"/> £420 per paper	<input type="checkbox"/> £420 per paper	<input type="checkbox"/> £320 per paper	<input type="checkbox"/> £420 per paper	<input type="checkbox"/> £420 per paper	<input type="checkbox"/> £320 per paper
F9 Financial Management	<input type="checkbox"/> £420 per paper	<input type="checkbox"/> £420 per paper	<input type="checkbox"/> £320 per paper	<input type="checkbox"/> £420 per paper	<input type="checkbox"/> £420 per paper	<input type="checkbox"/> £320 per paper

Subjects (tick as appropriate)

	ESSENTIALS					
P1 Professional Accountant	<input type="checkbox"/> £450 per paper	<input type="checkbox"/> £450 per paper	<input type="checkbox"/> £350 per paper	<input type="checkbox"/> £450 per paper	<input type="checkbox"/> £450 per paper	<input type="checkbox"/> £350 per paper
P2 Corporate Reporting (International)	<input type="checkbox"/> £450 per paper	<input type="checkbox"/> £450 per paper	<input type="checkbox"/> £350 per paper	<input type="checkbox"/> £450 per paper	<input type="checkbox"/> £450 per paper	<input type="checkbox"/> £350 per paper
P3 Business Analysis	<input type="checkbox"/> £450 per paper	<input type="checkbox"/> £450 per paper	<input type="checkbox"/> £350 per paper	<input type="checkbox"/> £450 per paper	<input type="checkbox"/> £450 per paper	<input type="checkbox"/> £350 per paper

Subjects (tick as appropriate) Choose 2 out of 4

	OPTIONS					
P4 Advanced Financial Management	<input type="checkbox"/> £450 per paper	<input type="checkbox"/> £450 per paper	<input type="checkbox"/> £350 per paper	<input type="checkbox"/> £450 per paper	<input type="checkbox"/> £450 per paper	<input type="checkbox"/> £350 per paper
P5 Advanced Performance Management	<input type="checkbox"/> £450 per paper	<input type="checkbox"/> £450 per paper	<input type="checkbox"/> £350 per paper	<input type="checkbox"/> £450 per paper	<input type="checkbox"/> £450 per paper	<input type="checkbox"/> £350 per paper
P6 Advanced Taxation	<input type="checkbox"/> £450 per paper	<input type="checkbox"/> £450 per paper	<input type="checkbox"/> £350 per paper	<input type="checkbox"/> £450 per paper	<input type="checkbox"/> £450 per paper	<input type="checkbox"/> £350 per paper
P7 Advanced Audit & Assurance	<input type="checkbox"/> £450 per paper	<input type="checkbox"/> £450 per paper	<input type="checkbox"/> £350 per paper	<input type="checkbox"/> £450 per paper	<input type="checkbox"/> £450 per paper	<input type="checkbox"/> £350 per paper

CBEs are available for papers F1, F2 & F3 only

(MSR students must pass F2 and F3 before attempting F1)

Compete 1st Class*

- ACCA approved study text and exam kits
- WECL lecture and revision notes
- Revision sessions
- Mock exams and marking
- Free online resources – recorded lectures, lecture notes, questions with feedback.
- Pass guarantee
- Free certificates** (see below)
- Career & Interpersonal Development programme

No of subjects	Total Fee	Special Offer	Deposit
<input type="checkbox"/> 6	£2,600	£2,300	£1,150
<input type="checkbox"/> 9	£3,900	£3,500	£1,750
<input type="checkbox"/> 12	£5,100	£4,600	£2,300
<input type="checkbox"/> 14	£5,800	£5,200	£2,600

Additional certificates

	Jan 2011	Feb 2011	July 2011	August 2011
Sage Line 50 £900	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Financial Modelling Intermediate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FMTA on Bloomberg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Training placement**	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Apply for 6 subjects and qualify for 1 out of 4 courses from the above for free

Apply for 9 subjects and qualify for 2 of the 4 courses for free

Apply for 12 subjects and qualify for 3 courses for free

Apply for 14 or more subjects and qualify for all 4 courses for free

**for more information regarding the training placement please visit www.w-e-c-l.co.uk

Career & Interpersonal Development program (CID)

and Compete Standard offered free to WECL full time students as a part of ACCA Compete 1st Class

Communication Skills

Career Development

Fees and Special Offers

- Special Packages enable you to enrol for a number of subjects and reduce the tuition fee.
- International students must book at least 6 subjects for one year enrolment letter. Max 14 subjects for 3 years enrolment letter.
- No other offer may be used in conjunction with a Programme Package
- Students are required to enrol on three subjects each term.
- International students on a student visa must book for a minimum of 6 papers per year unless they have fewer papers outstanding.

Register for 2 or more papers and receive 30% off the below certificates.

Additional certificates (please tick appropriate to reserve a place):	Jan 2011	Jan 2011	Feb 2011	July 2011	Aug 2011
Sage Line 50	£900	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Financial Modelling Intermediate	£900	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Financial Modelling Advanced	£1,400	N/A	N/A	<input type="checkbox"/>	N/A
FMTA on Bloomberg	£1,100	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

BSc IN APPLIED ACCOUNTING (OXFORD BROOKES UNIVERSITY) - Mentoring Programme

For current WECL students £250

For external students £350

WECL PASS Guarantee:

WECL PASS Guarantee ensures that in the event of failure in the paper, you will be able to attend a 'FREE re-sit course' at the next sitting at no extra cost. Terms and Conditions of the PASS Guarantee are as follows:

1. The course programme must be followed i.e., attend 90% of the classes, revision sessions, and pass the mock test conducted by WECL
2. All the course fees must be paid in full before the examinations are taken.
3. You must attempt the real exam.
4. In the event of failure you must provide proof of that failure on application for the retake course.
5. In the event of a fail, provided all conditions are met a student will be entitled to attend a 'retake FREE re-sit course'.
6. The re-sit course must be attended at the next examination sitting. After that point the PASS Guarantee will lapse. The assurance is not transferable.
7. You must claim your 're-sit' course within one month after the results have been released.

How to enrol

To enrol for a course at WECL, please complete the form and return with payment:

By post: Send a completed enrolment form with payment to 140-148 Borough High Street, London, SE1 1LB, UK

In person: Bring a completed enrolment form with payment to 140-148 Borough High Street, London, SE1 1LB, UK

By phone: Call +44 (0) 207 403 9300 with enrolment and credit card details

By fax: Send a fax to +44 (0) 207 403 9310 with enrolment and credit card details

By email: Send a scanned copy to admissions@w-e-c-l.co.uk

Methods of payment and enrolment information

I confirm that a transfer of £_____ has been made to WECL Accounts as stated below (please put the student name as the reference)

Bank Name: Barclays plc
Account Name: West End College London
Account number: 60881171
Sort Code: 206790
Swift BIC: BARCGB22

International Bank Account Number: GB26BARC 2067 9060 8811 71

I enclose a banker's draft for £_____ made payable to "WEST END COLLEGE LONDON"

I enclose a cheque for £_____ made payable to "WEST END COLLEGE LONDON"

I enclose a postal order in UK Sterling pounds for £_____

I authorise you to charge £_____ to my credit/debit card

